

SECTION ONE | Personal Information and Declaration

Position	Door Supervisor	Closing Date	12 th October 2018	Reference	DS18/
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Contact Details

Surname		Forename(s)		Title	
Address			Telephone		
			Mobile		
Post Code			Email		

Do you hold a current valid Driving Licence?				Do you have access to a car/vehicle for business use?			
Yes		No		Yes		No	
Details of Endorsements							

References

Please detail here the name, address, telephone number and email address of two persons from whom we may obtain references, at least one must be your current or most recent employer (prior permission will be sought before contacting any referee):

Work Reference	Work or Character Reference
Name Occupation Address Telephone Email	Name Occupation Address Telephone Email

Criminal Record

Please note any criminal convictions except those 'spent' under the Rehabilitation of Offenders (Northern Ireland) Order 1978. If none please state.

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Health Details

Please specify any special arrangements you require to attend for interview?

Please list any absences from work in the past twelve months (periods of one week or more)

Do you consider yourself disabled (as classified under the Disability Discrimination Act)? Yes No
If yes please provide further details:

Education and Professional Bodies

Please detail all courses which are relevant to the post, including any courses which you are currently undertaking.
Where appropriate indicate current membership of professional bodies, including membership number.

Institution	Course/Subject	Dates (from-to)	Qualification/Grade

Hospitality Qualifications

Please tick if you have any of the following qualifications, and where appropriate indicating date achieved/expiry date:

Qualification	Please Tick	Training Provider/Institute	Date Achieved Expiry Date
Food and Hygiene – Basic			
Food and Hygiene – Advanced			
First Aid			
Security Industry Authority (SIA)			
Countermeasures			
World Host			
Mixology / Cocktail			
Wine Education & Sprit Trust (WEST)			

Other – please state			
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Eligibility to Work in the United Kingdom

To comply with the Asylum and Immigration Act 1996, all prospective employees will be asked to supply evidence of eligibility to work in the UK. We will ask to see an appropriate official document (e.g. a document showing your national insurance number, if you have one, your birth certificate, passport or similar documentation). **Do not** send these now; further information will be sent to you if you are shortlisted to be invited for interview.

Do you require a work permit or visa to work in the UK?	Yes		No	
If you already hold a work permit, what is the expiry date?				

Declaration

I confirm that the information provided by me is complete and correct and that any untrue or misleading information will disqualify me from appointment; or if appointed, give my employer the right to terminate any employment offered.

Signed:		Date:	
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All completed application forms must be returned to: <i>Please note due to the refurbishment building works currently taking place at Dorman's Bar, the public are not allowed access. Therefore should you wish to return your application in hard copy format please mark this clearly for the attention of our Recruitment Team and leave it at our sister establishment Mary's Bar, address is opposite.</i>	Email Post	info@secretsclub.uk Head of Recruitment c/o Dormans Bar Ltd 15-17 Queen St Magherafelt BT45 6AA
Deadline for receipt of completed applications forms:	12 noon Tuesday 12 th October 2018	
Incomplete applications or applications received after the deadline will not be considered		

SECTION TWO | Employment

Current or Most Recent Employment				
Employer Name and Address	Position Held	Dates (From – To)	Salary Details	Notice Required
Brief description of duties, responsibilities and key achievements <i>(please limit your response to this text box – no additional pages will be reviewed)</i> :				
Reason for leaving				

Previous Employment				
Employer Name and Address	Position Held	Main Duties	Dates (from –to)	Reason for Leaving

Previous Employment (cont)				
Employer Name and Address	Position Held	Main Duties	Dates (from –to)	Reason for Leaving

SECTION THREE | Assessment Criteria

Essential Criteria

Please confirm that you hold a valid Security Industry (SIA) Front Line Door Supervisor licence / badge:

Please provide evidence to demonstrate that you have a minimum of two years' experience in the security industry

Please provide evidence to demonstrate that you are physically fit

Desirable Criteria

Please provide evidence of previous experience of working in the hospitality / entertainment sector

Please provide evidence of a recognised qualification in the area of hospitality / entertainment sector

Please provide evidence of a valid first aid certificate

Please provide evidence of a drug awareness certificate

Additional Information

Please provide any additional information of your knowledge, skills and abilities which is relevant to your application